

IEEE MELBOURNE SECTION
Meeting: Thursday, April 16, 2020 7 to 8pm

Call to Order (Raul Ortega)

Approval of Last Meeting's Minutes

(Minutes attached at the end of this agenda for your review. We will approve the minutes based on your feedback and review)

Chair Report (Raul Ortega)

- COVID-19 – Not much to add on this issue except that it is keeping us from enjoying our many everyday joys, among them our meetings and speaker engagements. Hope all of you stay safe at home while this issue settles out and we get together again. Should any of you need any type of help support, please call on me or any other IEEE Section member.
- SouthEast Conference (Raleigh NC) – Report
 - Not much to report except that it was an interesting excursion. We decided to drive as we have friends in the area so we were 650 miles into the trip and about 125 miles from Raleigh when I got a call advising that the NC Governor had just cancelled the conference. I was suffering with a bad case of strep throat, went to emergency care then ditched my truck in a Lumberton lot. After many police officers, we returned the next day safe & sound minus a conference.



ViceChair Report (Nancy Mate)

Report/Comments

Treasurer's Reports (Bruce Cain)

Report/Comments

SECTION ACTIVITIES REPORTS

Florida Council (Raul Ortega)

- No scheduled meetings to date

South East Con (Raul Ortega)

- South East Con, Raleigh NC, March 12 -15, 2020 - Cancelled

Membership Development (Julian Waller)

- Senior Member Activities

EDUCATIONAL ACTIVITIES REPORTS

Student and Educational Activities (Eric Cramer)

Report/Comments

FIT Student Section (TBD)

Report/Comments

Web Presence (TBD)

Raul Ortega to get familiar with vTools and the website in order to maintain and keep current

TECHNICAL SOCIETY CHAPTERS

EMC (Mary Cwikla)

Report/Comments

AP/MTT (Billy Gonzalez)

Report/Comments

TECHNICAL SOCIETY CHAPTERS – con't

AP/MTT (Billy Gonzalez)

Report/Comments

SP/COM (Rick Pivarnik)

Report/Comments

GRS/AESS/CS (Bob Beck)

Report/Comments

PES (Pwr&Energy) (Earl McDonald)

Report/Comments

AFFINITY GROUPS

Life Member (Bob Featheringham)

Life Members Activities – Report/Comments

Consultants Network (Raul Ortega)

Follow up meeting to 2018 Consultants seminar pending & in the plans depending on budgets

Young Professionals (Eric Cramer)

Report/Comments

FINAL DISCUSSIONS

OLD BUSINESS

- Discussion

NEW BUSINESS

- SECTION MEETINGS
 - Section Meetings for 2020 – JAN/MAR/MAY/JULY/SEPT/NOV
 - Third Wednesday of the Month
 - KofC Dairy location will be the venue for Section Meetings going forward unless advised differently
- SECTION NEWS LETTER
 - Review Format, Comments/Recommendations
 - Determine value to the general membership with continuation
- SECTION MEETING PRESENTATION
 - To be resumed upon Section Meeting resumption

Final Suggestions/Discussions/Comments:

Reports/Comments

Meeting Adjourned!!

IEEE MELBOURNE SECTION

EXCOM Meeting

6:00 PM – 8:00 PM, January 15, 2020

Knights of Columbus Hall, 2150 Dairy Rd., Melbourne, FL 32904

Call to Order (Raul Ortega) The meeting was called to order at 6:15 PM at the Knights of Columbus Hall, Melbourne, FL. The meeting was attended by 9 members and one guest. No FIT students attended the meeting.

Approval of Last Meeting's Minutes

Chairman's Report (Raul Ortega) Raul remarked that our Holiday Party/Awards Banquet was a success. It was held at the Grapevine Café in the Green Turtle Market on Saturday, December 14, 2019.

Treasurer's Report (Bruce Crain) Bruce reported that we have \$2700 in our accounts and can expect a \$1700 PACE rebate. Bruce said that it appears that PACE will support our activities again this year. He remarked that we're in good financial shape because expenses were lower than the budgeted amount last year. He reminded us that we can charge admission for our activities if PACE does not approve our funds requests.

Bruce presented a proposed budget. A motion was made to accept the budget, seconded, and approved by majority vote.

SECTION ACTIVITIES REPORTS

Sections Congress Sections Congress will be held in Ottawa, Ontario, Canada, August 21-23. Raul will represent us at Sections Congress.

Southeast Con SoutheastCon 2020 will be held March 12 – 15 in Raleigh, NC. Raul will attend the conference. Eric Cramer has volunteered to go. Region 3 will pay for one representative.

Florida Council (Raul Ortega) There will be a Florida Council. Meeting on February 10. Raul asked Ed if he could attend it. Nancy Mate is the secretary of Florida Council.

Membership Development (Julian Waller absent) Mary Cwikla, Eric Cramer, and Bruce Crain had a planning meeting. (See Young Professionals below).

Awards & Recognition (Bruce Crain) No report.

Web Presence No report.

EDUCATIONAL ACTIVITIES REPORTS

Student Activities

(Ken Gibbs) Ken Gibbs announced that he will be leaving the area this summer. They will be moving in June to Tyler, TX.

Last year we budgeted \$1000 for the year for student activities. This is the same amount as last year. Ken said that the students' expenses will be lower this year because they are getting funds from FIT. We will still support them for remaining hardware and travel expenses, and the cost of food for meetings.

Educational Activities (K-12 & FIT)(Eric Cramer absent) The Science Fair will be held on Saturday, February 22 at the Melbourne Square Mall. Eric needs the names of the volunteer judges to turn in to the Science Fair organizers by January 24. We will be judging engineering projects in both the junior and senior divisions. We budgeted \$500 for prizes: first place \$125, second place \$75, and third place \$50.

Eric said that one of the judges will be an engineering student named Alexis Hopkins. Alexis is experienced in running science fairs.

FIT Student Section Nicole Carpenter is the FIT Student Chapter Chair and Marcel Tapaszto is the Vice Chair.

TECHNICAL SOCIETY CHAPTERS

EMC (Tom Schneider absent) Bruce said that a meeting on antennas has been set up for next week by a sponsoring vendor at a technical lab.

There will be a technical talk given by a Distinguished Lecturer on March 19 at the Brocken Barrel Tavern in Palm Bay.

AP/MTT (Billy Gonzalez absent) No report.

SP/COM (Rich Pivarnik absent) No report.

GRS/AESS/CS(Bob Beck) Bob said that Macaulay Osaisai (Canaveral Section) approached him about holding a joint meeting.

PES (Power and Energy Society) (Earl MacDonald) Ed Kirchner has been asked to help Earl petition IEEE to establish a PES Society.

AFFINITY GROUPS

Life Member (Bob Featheringham) Bob is arranging a LM meeting. He has lined up a SpaceX engineer for a 2nd quarter talk.

Eric suggested that the Science Fair be counted as a LM meeting because several of the judges will also be Life Members.

Consultants Network (Raul Ortega) Raul said he would like to do a CN Seminar this year and will find out how to organize it. Bruce remarked that we have the resources to do it.

Young Professionals (Eric Cramer) Eric has agreed to take over YP. He reports that they held a planning meeting at the end of last year. (See Membership Development above.) Eric will reach out to the YP in our section. Ed remarked that YP is supposed to be more social than technical.

FINAL DISCUSSION

Old Business There was no old business.

New Business The venues for our picnic and Holiday/Awards party need to be booked well in advance in order to secure the dates we want. Mary says that she needs to book the Green Turtle soon in order to secure a Saturday in December. The Green Turtle requires a \$250 deposit. We agreed to go ahead and book the Green Turtle.

Mary also needs to book a pavilion in Wickham Park for the picnic. We would like the students to come; however, the FIT Showcase will take place March 23-27. Easter Sunday is April 12. Mary will try to reserve a pavilion for April 4th or 5th.

Final Discussion The next EXCOM meeting will take place on March 18 at the Knights of Columbus Hall in Melbourne. Earl will give a presentation, "Tales from the Vault."

Raul presented the new newsletter format.

Meeting Adjourned: As there was no other business the Chairman adjourned the meeting at 7:45 PM.

Respectfully submitted,
Mary A. Flavin, Secretary
March 5, 2020